

Checklist for applying for projects at DGB Bildungswerk BUND

The following documents must be presented together with the application.

- ☐ Completed and signed application form (Annex 1 of the tender specifications)
- ☐ Budget filled in for all three years – excel file (Annex 2: Budget of the tender specifications)
- ☐ Completed and signed Form Administrative Information (Annex 3 of the tender specifications)
- ☐ Copy of the decision of the board/excerpt from the minutes stating the executive decision to apply for this project
- ☐ Copy of constitution/statutes of the applicant
- ☐ Copy of registration or admission as local organization
- ☐ Last annual financial statements or audit report of the applicant if any
- ☐ Certificate that tax liabilities were settled
- ☐ This present Checklist Completed

If any of them is/are not available, please explain shortly why it/they cannot be provided.